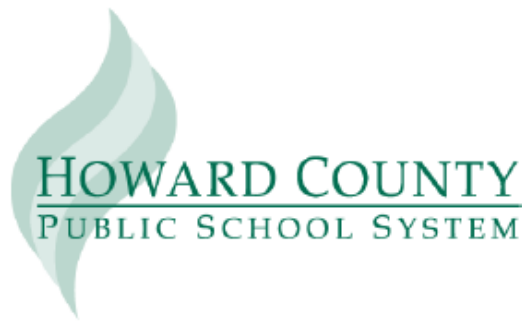


IEQ Concern Form
School Facilities
IEQ Coordinator



Instructions: Complete this form if you believe that you have a concern about the indoor environmental quality of a HCPSS building or facility. The form is to be submitted to the HCPSS IEQ Coordinator. You will be contacted within 5 working days regarding your concern.

Name of person completing the form: Heather Tracy **Date of this request:** 12/20/16

Student Staff Parent Visitor

Contact information: Phone: 410-313-1571 **Email:** heather_tracy@hcpss.org

School Building/Facility: Dayton Oaks Elementary **Location (specific room or area):** B06

Briefly describe the concern of problem.

Have you attached a photo? No **Date of photo:** N/A

During the IEQ Walkthrough on December 20, 2016, two discolored tiles were seen in B06.

When did you notice the problem: December 20, 2016

Action taken by HCPSS:

The DOES custodial staff was immediately notified about the discolored tiles. Together, with the HCPSS IEQ Coordinator, the custodial staff took a closer look at the area. The tiles were removed and replaced. In addition, HCPSS Building Services was notified of the concern.

Name/Signature of the HCPSS person responding: Heather Tracy